



**Edison International Investor Relations Analyst – Specialist Job Opening (Req# 71022292)**

**Job Posting Link:** [http://adtrk.tw/tp/rj6\\_Tozc.I.K](http://adtrk.tw/tp/rj6_Tozc.I.K)

**Job Summary:**

Investor Relations is responsible for building and strengthening relationships with the investment community, proactively educating and updating investors about the company and providing internal feedback to management on market trends and views about the company. The Analyst of Investor Relations is responsible for jointly carrying out all Investor Relations strategies, policies and programs which maximize company valuation by working side-by-side with the Vice President and Principal Advisor of Investor Relations. The Investor Relations Analyst will support the Investor Relations function through:

- Researching and interpreting financial information and providing financial evaluations to senior management
- Serving as a secondary liaison for daily inquiries from investors and the continued cultivation of buy-side and sell-side relationships
- Providing valuable competitor and industry information to the organization's senior management
- Assisting in the preparation of reports, communications and presentations in support of investor relations projects and initiatives

**Principal Accountabilities:**

- Assist in the development of presentations, press releases, and other company materials for earnings releases, industry events and other investor meetings
- Develop, manage and maintain an active dialogue with key finance and business leads within the company to support the department's analytical effort
- Perform comprehensive competitive analysis including financial statement analysis, key financial metrics, valuation models and techniques
- Provide support for the department's ongoing shareholder outreach and relationship management efforts
- Responsible for updating/maintaining the investor relations website

**Qualifications:**

- Two or more years of financial experience in positions with increasing responsibility
- Bachelor's degree required
- Excellent verbal and written communication skills
- High proficiency in Excel and Powerpoint; experience involving extensive work with complex spreadsheets
- Interest and aptitude in learning and understanding investor relations and the capital markets

- A history of extensive collaboration and relationship building; these qualities will be crucial to working successfully with management, investors and analysts
- Strong financial acumen with knowledge of financial statements and analytical methods
- Self-starter; ability to operate in a fast-paced environments, work independently and simultaneously manage multiple projects
- Ability to develop a thorough understanding of the most current SEC and fiduciary disclosure requirements
- Team player with the ability to work extremely well cross functionally and to lead cross functional projects

**Comments:**

- Candidates for this position must be legally authorized to work directly as employees for any employer in the United States without visa sponsorship.
- Relocation does not apply to this position.
- Mobility Policy - [Link to Mobility Policy](#)

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